On March 2, 2017 at 10:01 am, the SWANA Keystone Chapter Board of Directors Meeting was held as a conference call. Those in attendance were:

Officers
Bryan Wehler
Sean Sweeney
Michele Nestor
Larry Taylor

Board of Directors
Mike Engel
Tom Lock
Scott McGrath
Chuck Raudenbush
Scot Sample
Bob Watts

Committee Chairs, Members, & Visitors
Daniel Brown
David Horne
Chanda Martino
Denise Wessels

Not present: Bob Zorbaugh, Tessa Antolick, Jen Cristofoletti, Robert Hasemeier, John Aliveto, Alison D’Airo

SECRETARY’S REPORT

Approve Minutes from February 2, 2017 Board Meeting – Ms. Nestor moved to approve the minutes for the February 2, 2017 Board Meeting. Mr. Wehler seconded. Vote was called; the motion passed unanimously.

TREASURER’S REPORT

Mr. Taylor presented the Treasurer’s Report and requested a motion to approve. Mr. Raudenbush moved to approve the Treasurer’s Report and Mr. McGrath seconded. The motion passed unanimously.

Mr. Taylor requested approval for the March 1st Secretariat invoice. Mr. Sample so moved, with Ms. Wessels seconding. Motion passed unanimously.

Treasurer’s Report and Secretariat invoice are attached and hereto made part of the minutes.

COMMITTEE REPORTS

Legislative Policy

Mr. Raudenbush presented his report and Ms. Nestor gave an update on the Covered Device Act. A brief discussion followed.

Legislative Report is attached and hereto made part of the minutes.

Membership/Marketing

Mr. Wehler reiterated the need for a new Membership Chair. Contact Mr. Wehler or Ms. Martino for more information.

Newsletter

No report.

Nominating

Mr. Sweeney plans to have the slate ready for June.

Fall Conference

Ms. Nestor and Ms. Webber are meeting in mid-March and sponsor and exhibitor registration should begin March. Extra rooms are reserved this year, so there may be extra sessions offered.

Mr. Wehler is contacting Dr. Koerner about presenting again this year.
Mini-Tech Seminars

The next Mini-Tech is the Safety Summit on March 15th. **Ms. Wessels** reported 34 people signed up as of March 2. The updated speaker list is included in the Mini-Tech Report.

**Ms. Wessels** reviewed the future mini-techs included in her report.

There was a discussion about the registration prices for the Landfill Gas Operations and Maintenance SWANA Training in November. Officers will vote on prices by the end of March.

**Ms. Wessels’** report is attached and hereto made part of the minutes.

Road-E-O

**Mr. Watts** is attempting to find a host for the 2017 Road-E-O.

**Mr. Watts** reviewed his International Report; it is attached and hereto made part of the minutes.

Safety

**Mr. Horne** reported he and **Mr. Aliveto** are working on the next Safety newsletter. They will be attending the Safety Summit at SWANApalooza in Reno at the end of March.

Scholarships

**Mr. Brown** reported the scholarship emails are going out twice a month to spread the word and reach more applicants. He encouraged everyone to advertise in their organizations. Due date for applications is May 1.

Website

**Ms. Martino** reported the Landfill Leachate and Solar Energy Mini-Techs registrations are open online.

Young Professionals

No report.

International

**Mr. Watts** reviewed his report of recent International Activity and upcoming events. He noted that membership for SWANA is at a new high.

A copy of the International Director’s Report is attached and hereto made part of the minutes.

**CHAPTER CALENDAR**

**February 2017**

- Thursday, 2/2, 10 am - **Board Meeting Conference Call**
- Receive Scholarship applications from SWANA Headquarters
- Send Scholarship announcement to members
- Distribute winter edition of *The Keystone*

**March 2017**

- Thursday, 3/2, 10 am - **Board Meeting Conference Call**
- 3/15, 9 am - **Safety Summit** – Best Western the Central Hotel & Conference Center
- Mail exhibitors and sponsorship announcement for 18th Annual Fall Conference

**April 2017**
• Thursday, 4/6, 10 am - **Board Meeting Conference Call**

**May 2017**
• 5/1, Chapter Scholarship Application Deadline
• Thursday, 5/4, 10 am - **Board Meeting hosted by Wayne Township Landfill**, McElhattan, PA
• Nominating Committee presents Slate of Officers and Directors for election
• 5/15, Article deadline for summer edition of *The Keystone*
• 5/18, 10 am – **Landfill Leachate Treatment Mini-Tech**, Pen Argyl, PA

**June 2017**
• Thursday, 6/1, 10 am - **Board Meeting Conference Call**
• 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA Headquarters
• Email registration announcement for 19th Fall Conference
• Review annual budget
• Distribute summer edition of *The Keystone*
• Mid-Atlantic Road-E-O – June

**July 2017**
No activities planned.

**August 2017**
• Thursday, 8/3, 10 am - **Board Meeting Conference Call**
• Program Committee prepares program for the Fall Conference

**September 2017**
• 9/6 – 9/7, 19th Annual Joint Fall Conference, Hilton Harrisburg, Harrisburg
• 9/7, Chapter Annual Business Meeting and Election immediately following Fall Conference
• 9/15, deadline to submit articles for fall edition of *The Keystone*
• Chapter Fiscal Year Ends

**OLD BUSINESS**

Ms. Nestor suggested the Chapter exercise caution when reporting anything surrounding Greentree.

**NEW BUSINESS**

SWANA National is looking for members who would like to participate in a task force for the SWANA Excellence Awards. Anyone interested should contact Estela Martinez at emartinez@swana.org.

**NEXT MEETING**

The Board decided to cancel the April Board of Directors meeting. The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be hosted by Wayne Township Landfill on May 4, 2017 at 10 am.

**ADJOURN**

There being no further business to come before the Board, **Mr. Wehler** made a motion to adjourn at 10:42 am. **Mr. Raudenbush** seconded.

Respectfully Submitted,

Chanda Martino