Pennsylvania Keystone Chapter of SWANA
Board of Directors Meeting Minutes
May 2, 2019

On May 2, 2019 at 10:02 am, the Keystone Chapter of SWANA Board of Directors Meeting was called to order by Mr. Sweeney. Meeting was hosted by Wayne Township Landfill in McElhattan, PA. Those in attendance were:

<table>
<thead>
<tr>
<th>Officers</th>
<th>Board of Directors</th>
<th>Committee Chairs, Members, &amp; Visitors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sean Sweeney</td>
<td>Dan Brown</td>
<td>Chanda Martino</td>
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<tr>
<td>Tom Lock</td>
<td>Mike Engel</td>
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<td>Lynne Jeffries</td>
<td>David Horne</td>
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<td>Jill Hamill</td>
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<td>Chuck Raudenbush</td>
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<td></td>
<td>Scot Sample</td>
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<td></td>
<td>Denise Wessels</td>
<td></td>
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<tr>
<td></td>
<td>Carolyn Witwer</td>
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</tr>
</tbody>
</table>

Not present: Michele Nestor, Bryan Wehler, Scott McGrath

SECRETARY’S REPORT

Mr. Lock presented the minutes from the April 4, 2019 Board Meeting. A motion was made by Mr. Watts to approve the minutes with one edit. Ms. Witwer seconded. Vote was called; the motion passed unanimously.

The April 4, 2019 Board Meeting minutes are attached and hereto made part of the minutes.

TREASURER’S REPORT

Ms. Jeffries requested a motion to approve the Treasurer’s Reports was requested. Motion was made by Mr. Lock and seconded by Mr. Sample. Vote was called; motion passed unanimously.

The Treasurer’s Report and all referenced documents are attached and hereto made part of the minutes.

COMMITTEE REPORTS

Articles & Bylaws

No report.

Communications & Newsletter

May 15 is the next article deadline for the newsletter.

Legislative & Policy

Mr. Raudenbush briefly discussed the Zero Waste PA Bills and the House Bill regarding DEP recycling fees.

The Board’s official response to the Zero Waste PA package of bills is that “we are reviewing and monitoring the proposed policies”.

The documents referenced are attached and hereto made part of the minutes.

Membership & Marketing

No report.

Personnel & Nominating

Nominations are requested for the 2019 Election. 2 Public Sector and 2 Private Sector Director positions are available. Email nominations to Chanda Martino at Chanda@keystoneswana.org.
Fall Conference

No report.

Mini-Tech Seminars

Ms. Wessels reviewed the Mini-Tech report.

The Mini-tech report is attached and hereto made part of the minutes.

Road-E-O & International

The 2019 Road-E-O will be hosted by Northern Tier Solid Waste Authority and held on June 7 in Blossburg, PA. Contestant and sponsor registration is open. Volunteers are also requested for the Road-E-O.

SWANA International is holding its election for Board Members.

SWANA has extended a special rate for a Chapter member to attend WASTECON 2019.

The International Director’s report is attached and hereto made part of the minutes.

Safety

New Jersey and Delaware are partnering for a Safety Summit. Keystone Chapter has been asked to invite our members. Information about the Safety Summit is on the Keystone SWANA website.

Scholarships

Four scholarship applications were received and will be reviewed and evaluated by the Scholarship Committee members. The committee’s recommendations will be presented to the Board at the June meeting.

One applicant will be chosen to be submitted to SWANA International by June 1, 2019 for consideration for an international award.

Young Professionals

No report.

Strategic Planning

No report.

CHAPTER CALENDAR

May 2019

- 5/1, Chapter Scholarship Application Deadline
- Thursday, 5/2, 10 am - Board Meeting, Wayne Township Landfill, PA
- 5/15, Article deadline for summer edition of The Keystone

June 2019

- Thursday, 6/6, 10 am - Board Meeting Conference Call
- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA Headquarters
- Review annual budget
- Nominating Committee presents Slate of Directors for election
- Distribute summer edition of The Keystone

July 2019
No activities planned.

**August 2019**
- Thursday, 8/1, 10 am - **Board Meeting Conference Call**

**September 2019**
- 9/4 – 9/5, 21st Annual Joint Fall Conference, Hilton Harrisburg
- 9/5, Chapter Annual Business Meeting and Election immediately following Fall Conference
- 9/14, deadline to submit articles for fall edition of *The Keystone*
- Chapter Fiscal Year Ends

**OLD BUSINESS**
No Old Business.

**NEW BUSINESS**

Mr. Sweeney requested that all chairs meet with their members and be prepared to report the goals/ideas for each committee.

The Board expressed appreciation to Wayne Township Landfill for hosting the May Board Meeting and lunch.

**NEXT MEETING**

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be a conference call on June 6, 2019 at 10:00 am. All members are welcome.

**ADJOURN**

There being no further business, motion was made to adjourn the meeting at 10:49 am by Mr. Lock. The motion was seconded by Ms. Hamill. Vote was called; motion passed unanimously.

Respectfully Submitted,

Chanda Martino
On April 4, 2019 at 10:03 am, the Keystone Chapter of SWANA Board of Directors Meeting was called to order by Mr. Sweeney. Meeting was a conference call. Those in attendance were:

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Not present: Tom Lock, Lynne Jeffries, David Horne, Scott McGrath, Scot Sample, Bob Watts

SECRETARY’S REPORT

Mr. Lock presented the minutes from the March 7, 2019 Board Meeting. A motion was made by Mr. Raudenbush to approve the minutes. Ms. Wessels seconded. Vote was called; the motion passed unanimously.

The March 7, 2019 Board Meeting minutes are attached and hereto made part of the minutes.

TREASURER’S REPORT

Mr. Sweeney requested a motion to approve the Treasurer’s Reports and all transactions from March 2019 was requested. Motion was made by Ms. Witwer and seconded by Mr. Engel. Vote was called; motion passed unanimously.

The Treasurer’s Report and all referenced documents are attached and hereto made part of the minutes.

COMMITTEE REPORTS

Legislative Policy

Mr. Raudenbush briefly reviewed the attempt to take money from the Recycling Fund and move it to other areas of DEP.

Ms. Nestor shared the results from the meeting with Sen. Gordner’s staff regarding Covered Devices.

New York has just passed a statewide ban on single use plastic bags. Single use plastic bags are the biggest contaminant causing problems for processing equipment. A brief discussion followed.

Membership/Marketing

Ms. Nestor stated that the Chapter primarily markets through the Fall Conference and other Chapter events. A question was raised regarding the average membership growth per year. Ms. Martino will follow up with SWANA.

Newsletter

The article deadline for the Summer Edition is May 1.

Nominating

No report.

Fall Conference

The Fall Conference Exhibitor and Sponsor registration is open and reservations are coming in. General attendee registration is also open.
A speaker from Advanced Disposal, will be presenting on the Greentree Report.

**Mini-Tech Seminars**

Ms. Wessels reviewed the Mini-Tech report.

The Mini-tech report is attached and hereto made part of the minutes.

**Road-E-O & International**

The 2019 Road-E-O will be hosted by Northern Tier Solid Waste Authority and held on June 7 in Blossburg, PA. Contestant and sponsor registration is open. Volunteers are also requested for the Road-E-O.

The International Director’s report is attached and hereto made part of the minutes.

**Safety**

No report.

**Scholarships**

2019 Scholarship applications have been released and sent to members. Applications are due by May 1, 2019.

**Young Professionals**

No report.

**Website**

No report.

**CHAPTER CALENDAR**

**April 2019**
- Thursday, 4/4, 10 am - Board Meeting Conference Call
- Wednesday, 4/24, 10 am – Seneca Landfill Garbage to Gas Tour, Evans City, PA

**May 2019**
- 5/1, Chapter Scholarship Application Deadline
- Thursday, 5/2, 10 am - Board Meeting, Wayne Township Landfill, PA
- Nominating Committee presents Slate of Officers and Directors for election
- 5/15, Article deadline for summer edition of The Keystone

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- Thursday, 6/6, 10 am - Board Meeting Conference Call
- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA Headquarters
- Review annual budget
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**July 2019**
- No activities planned.

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- Thursday, 8/1, 10 am - Board Meeting Conference Call
September 2019
• 9/4 – 9/5, 21st Annual Joint Fall Conference, Hilton Harrisburg
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• Chapter Fiscal Year Ends

OLD BUSINESS

The new committee positions are finalized. All committees are asked to meet before the May Board meeting to review goals for the year. The new chairs will be reflected on the May agenda.

The poll results for the WASTECON 2022 vote were reviewed. The Board overwhelmingly voted against hosting WASTECON in 2022. Mr. Wehler relayed that decision to SWANA. If the Board would like to pursue hosting WASTECON at a future date, a committee should be formed to prepare. SWANA offered a discount to the 2019 WASTECON for one of our Board Members.

NEW BUSINESS

Mr. Sweeney requested a host for the May BOD meeting. This would be a face-to-face meeting. Mr. Engel volunteered to host at Wayne Township Landfill.

NEXT MEETING

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be held at Wayne Township Landfill on May 2, 2019 at 10:00 am. Members can also call in.

ADJOURN

There being no further business, motion was made to adjourn the meeting at 10:38 am by Mr. Raudenbush. The motion was seconded by Mr. Wehler. A vote was called; motion passed unanimously.

Respectfully Submitted,

Chanda Martino
MEMORANDUM

TO: Board Members
RE: April 2019 Treasurer's Report
FROM: Lynne Jeffries, Treasurer

1. Edward Jones Statement for April 2019 was available. Attached is the Reconciliation Detail and Summary.

2. First Citizens Bank Statement for April 2019 was not available. Attached is the Balance Sheet and Summary Balance Sheet. All invoices available and paid for are represented in the report.

3. There are no other items to be addressed by me at this time

Submitted by,
Lynne Jeffries
Treasurer
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<th>Type</th>
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<th>Num</th>
<th>Name</th>
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<td>51,059.34</td>
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**PA Keystone Chapter of Solid Waste Association of N.America**

**Reconciliation Summary**

1005 · Edward Jones, Period Ending 04/27/2019

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<th>Type</th>
<th>Amount</th>
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<td>51,059.34</td>
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</table>
# PA Keystone Chapter of Solid Waste Association of N.America

## Balance Sheet

**As of April 30, 2019**

### ASSETS

<table>
<thead>
<tr>
<th>Current Assets</th>
<th>Apr 30, 19</th>
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<tbody>
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<td>Checking/Savings Income</td>
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<tr>
<td>Events Income - Other</td>
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<td><strong>Total Income</strong></td>
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<tr>
<td>1003 · First Citizens</td>
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<td>1005 · Edward Jones</td>
<td>51,059.34</td>
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<tr>
<td><strong>Total Checking/Savings</strong></td>
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<td>Accounts Receivable</td>
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<td>1100 · Accounts Receivable</td>
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<td><strong>Total Accounts Receivable</strong></td>
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<td><strong>Total Current Assets</strong></td>
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<td><strong>TOTAL ASSETS</strong></td>
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### LIABILITIES & EQUITY

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<th>Liabilities</th>
<th>Apr 30, 19</th>
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<td>Accounts Payable</td>
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<td>Equity</td>
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<td><strong>TOTAL LIABILITIES &amp; EQUITY</strong></td>
<td><strong>113,820.47</strong></td>
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<tr>
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INTRODUCED BY ISAACSON, MURT, HOHENSTEIN, DONATUCCI, FREEMAN, HILL-EVANS, NEILSON, RABB, ULLMAN, OTTEN, COMITTA, BULLOCK AND McCARTER, APRIL 15, 2019

REFERRED TO COMMITTEE ON LOCAL GOVERNMENT, APRIL 15, 2019

AN ACT

Amending the act of July 28, 1988 (P.L.556, No.101), entitled "An act providing for planning for the processing and disposal of municipal waste; requiring counties to submit plans for municipal waste management systems within their boundaries; authorizing grants to counties and municipalities for planning, resource recovery and recycling; imposing and collecting fees; establishing certain rights for host municipalities; requiring municipalities to implement recycling programs; requiring Commonwealth agencies to procure recycled materials; imposing duties; granting powers to counties and municipalities; authorizing the Environmental Quality Board to adopt regulations; authorizing the Department of Environmental Resources to implement this act; providing remedies; prescribing penalties; establishing a fund; and making repeals," in recycling fee, further providing for recycling fee for municipal waste landfills and resource recovery facilities.

The General Assembly of the Commonwealth of Pennsylvania hereby enacts as follows:

Section 1. Section 701(a) of the act of July 28, 1988 (P.L.556, No.101), known as the Municipal Waste Planning, Recycling and Waste Reduction Act, is amended to read:

Section 701. Recycling fee for municipal waste landfills and resource recovery facilities.

(a) Imposition.--There is imposed a recycling fee of $5.
per ton for all solid waste processed at resource recovery facilities and for all solid waste except process residue and nonprocessible waste from a resource recovery facility that is disposed of at municipal waste landfills. Such fee shall be paid by the operator of each municipal waste landfill and resource recovery facility.

* * *

Section 2. This act shall take effect in 60 days.
13 “Zero Waste PA” bills introduced in Harrisburg

PennEnvironment Executive Director David Masur and (mostly southeast PA Democratic) state legislators announced a “Zero Waste PA” package of bills with goals to reduce waste, litter and encourage recycling/reuse.

13 “Zero Waste PA” bills include:

1. **Prohibit polystyrene** to-go containers from food establishments (Rep. Tim Briggs)
2. **Limit straws**: Prohibit establishments from offering plastic straws, unless a customer asks for one. (Rep. Mary Jo Daley)
3. **Increase littering fines and penalties** for those caught illegally throwing away their garbage. (Rep. Donna Bullock)
4. **Increase the disposal fee** for municipal waste landfills from $4 per ton to $8 per ton to help support important conservation and environmental protection programs. (Rep. Elizabeth Fiedler)
5. **Increasing the recycling fee** that landfill operators pay from $2 per ton to $5 per ton on waste received at their landfills, the first increase in 30 years. (Rep. Mary Isaacson)
6. **Authorizing counties that have recycling programs to collect a recycling and waste management fee of up to $4 per ton**, to be used to create and maintain new or existing recycling programs, programs to clean up illegal dumping sites or litter, and/or programs for alternative energy. (Rep. Patty Kim)
7. **Compost FTW: Significantly diverting organic waste** from our landfills and incinerators and spurring a market for organic waste composting (Rep. Danielle Friel Otten)
8. **Establishing a statewide cigarette filter upcycling initiative**, where a 20-cent, partially reimbursed deposit on each pack of cigarettes sold in Pennsylvania would be used for collection centers and safe reuse. (Rep. Chris Rabb)
9. **Ensuring that producers of plastic packaging** take responsibility for the decisions they make by requiring that they cannot sell or distribute plastic packaging in Pennsylvania unless they are part of a recycling program to take it back. (Rep. Melissa Shusterman)
10. **Providing for a fee of two cents on each non-reusable plastic bag used** by purchasers of consumer goods at retail establishments grossing over $1 million annually to support recycling. (Rep. Brian Sims and Rep. Jared Solomon)
11. To bring back bottle bills:**Creating a 5-cent beverage bottle** and can deposit program in Pennsylvania. (Rep. Wendy Ullman)
12. Require all new state buildings, as well as those being renovated, to **install water bottle filling stations**. (Rep. Perry Warren)
13. **Overhauling the state’s electronic waste recycling law** by using measures implemented in other states. (Rep. Mike Zabel)
Pennsylvania House members have proposed a series of zero-waste bills and co-sponsorship memos. Summaries and links follow.

- Prohibit polystyrene to-go containers from food establishments (Rep. Tim Briggs) **HB 627**

- Limit straws: Prohibit establishments from offering plastic straws, unless a customer asks for one. (Rep. Mary Jo Daley) **HB1176**

- Increase littering fines and penalties for those caught illegally throwing away their garbage. (Rep. Donna Bullock) **HB1192**

- Increase the disposal fee for municipal waste landfills from $4 per ton to $8 per ton to help support important conservation and environmental protection programs. (Rep. Elizabeth Fiedler)
  - **Disposal Fee for Municipal Waste Landfills**

- Increasing the recycling fee that landfill operators pay from $2 per ton to $5 per ton on waste received at their landfills, the first increase in 30 years. (Rep. Mary Isaacson) **HB1198**

- Authorizing counties that have recycling programs to collect a recycling and waste management fee of up to $4 per ton, to be used to create and maintain new or existing recycling programs, programs to clean up illegal dumping sites or litter, and/or programs for alternative energy. (Rep. Patty Kim) **Legislation Authorizing County Recycling and Waste Management Fees**
- Compost FTW: Significantly diverting organic waste from our landfills and incinerators and spurring a market for organic waste composting (Rep. Danielle Friel Otten) [Making Pennsylvania a Leader in Composting](#)

- Establishing a statewide cigarette filter upcycling initiative, where a 20-cent, partially reimbursed deposit on each pack of cigarettes sold in Pennsylvania would be used for collection centers and safe reuse. (Rep. Chris Rabb) [Non-Recyclable and Non-Compostable Food and Beverage Containers](#)

- Ensuring that producers of plastic packaging take responsibility for the decisions they make by requiring that they cannot sell or distribute plastic packaging in Pennsylvania unless they are part of a recycling program to take it back. (Rep. Melissa Shusterman) [Addressing non-recyclable plastic waste in Pennsylvania](#)

- Providing for a fee of two cents on each non-reusable plastic bag used by purchasers of consumer goods at retail establishments grossing over $1 million annually to support recycling. (Rep. Brian Sims and Rep. Jared Solomon) [Legislation Regarding the Use of Plastic Bags](#)

- To bring back bottle bills: Creating a 5-cent beverage bottle and can deposit program in Pennsylvania. (Rep. Wendy Ullman) [HB1322](#)

- Require all new state buildings, as well as those being renovated, to install water bottle filling stations. (Rep. Perry Warren) [Water Bottle Filling Stations](#)

- Overhauling the state’s electronic waste recycling law by using measures implemented in other states. (Rep. Mike Zabel) [Co-Sponsorship: Zabel - Improving Pennsylvania’s electronic waste recycling programs](#)
Past Mini-techs

April 24: Seneca LF – CNG Plant Tour (SWANA award winner) (19 signed up, 16 attended)

Planning Stages

Organics Recycling or Odor Management – Sustainable Generation at Lanchester LF – planned for Fall 2019

Penn Waste – 45-tph single stream system retrofit (SWANA award winner) – planned for Fall 2019

Other ideas

- Radiation Monitoring
- MRF tour?
- E-waste facility tour?
- Growth of trees in final cover – WM site?
- LCSWMA – removal of metal fines from incinerator ash
- Anaerobic Digester: Brubaker Farm Tour (Lancaster County), Reinhold Farm Tour (Juniata County) or City of Philadelphia digester, or Milton Sewer Authority?
- Wind Defender (Elliot Pugh) – checking with WM representatives

SWANA Zero Waste Principles & Practices Certification Course

May 20-23, 2019 at Lanchester Landfill. Robin Ennis (Montgomery County, MD) to teach. 5 signed up so far
Pennsylvania Keystone Chapter SWANA
FY 2018 – 2019 Calendar

May 2019
- 5/1, Chapter Scholarship Application Deadline
- Thursday, 5/2, 10 am - Board Meeting, Wayne Township Landfill
- 5/15, Article deadline for summer edition of The Keystone
- May 20-23, SWANA Zero Waste Principles & Practices Certification Course, Narvon, PA
- Nominating Committee presents Slate of Officers and Directors for election

June 2019
- Thursday, 6/6, 10 am - Board Meeting Conference Call
- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA Headquarters
- June 7, 2019 Mid-Atlantic Regional Road-E-O, Blossburg, PA
- Review annual budget
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July 2019
No activities planned.

August 2019
- Thursday, 8/1, 10 am - Board Meeting Conference Call

September 2019
- 9/4 – 9/5, 21st Annual Joint Fall Conference, Hilton Harrisburg
- 9/5, Chapter Annual Business Meeting and Election immediately following Fall Conference
- 9/14, deadline to submit articles for fall edition of The Keystone
- Chapter Fiscal Year Ends